

Department of Rehabilitation, Social Work and Addictions

College of Public Affairs and Community Service
University of North Texas
Denton, Texas



Graduate Student Handbook

Master of Science Degree Rehabilitation Counseling

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DEPARTMENT OF REHABILITATION, SOCIAL WORK AND ADDICTIONS

DESCRIPTION

History

In 1967 the federal Rehabilitation Services Administration (RSA) funded the establishment of the Center for Rehabilitation Studies to provide professional degree and continuing education training in vocational rehabilitation. In 1995 the Institute for Studies in Addictions joined the Center for Rehabilitation Studies. Shortly after, the Social Work Program joined the group in 1996. The Center attained department status and is now named the Department of Rehabilitation, Social Work and Addictions (DRSWA).

Mission

The mission of the rehabilitation counseling program is to promote high-quality rehabilitation services to individuals with disabilities through the education of rehabilitation professionals; to provide service to rehabilitation agencies, facilities, and associations; and to implement and use research related to rehabilitation. Graduates will have the knowledge, skills and experience necessary to successfully practice as rehabilitation counselors.

The objectives of the rehabilitation counseling program are:

- To provide a comprehensive curriculum that prepares students for a career in rehabilitation counseling;
- To provide high-quality services to individuals with disabilities;
- To strengthen values, skills and knowledge of students that result in a genuine commitment to human rights, professionalism, personal integrity and ethical practice; and
- To nurture an approach to professional practice and rehabilitation research that is characterized by inquiry, critical thinking, flexibility and self-confidence.

Goal of the Academic and Research Division

The primary goal of the academic and research division is the preparation of individuals in the professional and personal skills necessary to assist persons with disabilities to function as independently as possible, and to develop and disseminate best practices in rehabilitation programs and services for persons with disabilities.

Degree Programs

DRSWA offers course work and degree programs at both the undergraduate and graduate levels. Graduate students may earn a Master of Science degree in Rehabilitation Counseling.

The Consortium for Distance Education in Rehabilitation (CDER)

The Consortium for Distance Education in Rehabilitation (CDER) began as a federally funded long-term training grant by the Rehabilitation Services Administration in 1999. The goal of the grant is to train currently employed state Vocational Rehabilitation counselors through our online master's program in Rehabilitation Counseling. The Consortium consists of three universities: University of North Texas, San Diego State University, and Georgia State University. We began offering courses at UNT to thirty-five students in the fall of 2000. Our program has since expanded to 185 students.

The DRSWA Training and Research Laboratory

The DRSWA Training and Research Laboratory is a direct client-service facility that serves as an on-campus training and research site. The laboratory provides teaching, research and direct client service opportunities for DRSWA students and employees in rehabilitation application of vocational assessment and neurotherapy (brainwave biofeedback).

UNT-WISE

The University of North Texas – Workplace Inclusion and Sustainable Employment (UNT-WISE) is located at the University of North Texas and housed within the Department of Rehabilitation, Social Work and Addictions. It provides services to community rehabilitation personnel in Region VI, which includes Arkansas, Louisiana, New Mexico, Oklahoma and Texas. The program's mission is to increase the capacity of personnel within these programs to provide quality services that enhance the employment and independent living outcomes of individuals with disabilities. This is accomplished through training, technical assistance, and system support.

REHABILITATION COUNSELOR EDUCATION PROGRAM

Graduate Program Mission

A major part of the mission of the graduate program of the Department of Rehabilitation, Social Work and Addictions at the University of North Texas is to provide outstanding graduate-level preparation of professional rehabilitation counselors who can help to meet the growing demand for rehabilitation services for persons with disabilities.

Accreditation

The DRSWA Rehabilitation Counseling graduate program is nationally accredited by the Council on Rehabilitation Education (CORE) through 2007 (Council on Rehabilitation Education, Inc., 300 N. Martingale Road, Suite 460, Schaumburg, IL 60173; 847-344-1325). The curriculum is designed to satisfy the accreditation standards published by CORE.

Curriculum

The curriculum combines academic theory and technique courses with hands-on practicum and field-site internship experiences. A very high value is placed on the exposure of students to a broad spectrum of rehabilitation services, professional organizations, interdisciplinary professional activities, as well as advocacy and consumer groups in the field of rehabilitation.

Philosophy

Rehabilitation is an empowering process in which persons exercise control over their lives. The program adheres to concepts of the holistic nature of people, self-responsibility for health promotion and wellness, the uniqueness of each individual, equal opportunity for health care and social and economic involvement for all persons with disabilities. These concepts form the philosophical basis for course work that prepares students to provide vocational guidance, rehabilitation and wellness counseling, case management, job development and employment services for persons with any type of disability.

The University of North Texas Policy on Academic Integrity

Cheating and disciplinary action for cheating is defined by the UNT Policy Manual Code of Student Conduct and Discipline (http://www.unt.edu/policy/UNT_Policy/volume3/18_1_11.html). Cheating is an act of academic dishonesty. It is defined and will be handled as follows: "Plagiarism and cheating refer to the use of unauthorized books, notes, or otherwise securing help in a test; copying tests, assignments, reports, or term papers; representing the work of another as one's own; collaborating, without authority, with another student during an examination or in preparing academic work; or otherwise practicing scholastic dishonesty."

"Academic dishonesty matters may first be considered by the faculty member who may assign penalties such as failing, reduction or changing of a grade in a test, course, assignment, or other academic work, denial of a degree and/or performing additional academic work not required of other students in the course. If the student does not accept the decision of the faculty member,

he/she may have his/her case heard by the academic department chairperson or head for review of his/her case. If the student does not accept the decision of the academic department chairperson, he/she may then follow the normal appeal procedures listed in Disciplinary Procedures."

MASTER OF SCIENCE DEGREE IN REHABILITATION COUNSELING

Requirements

The Master of Science degree in Rehabilitation Counseling requires a minimum of 48 semester hours of academic preparation. The degree includes:

- a core curriculum of 36 hours
- 3 hours of electives
- 9 hours of practicum and internship.

Students may complete a thesis or problem in lieu of thesis as part of their program of study.

Core Curriculum

The core curriculum for the Rehabilitation Counselor Education program consists of basic preparatory studies in disability, educational and occupational information, counseling and case management, and the vocational rehabilitation process. Students who lack basic preparation in any of the core knowledge and skill areas may be required to complete prerequisite course work or complete individual studies prior to entry into advanced graduate courses. The core curriculum is comprised of the following courses:

Course	Semester Hours
RHAB 5700 Introduction to Rehabilitation	3
RHAB 5710 Rehabilitation in a Multicultural Society	3
RHAB 5715 Disability Issues in Human Development	3
RHAB 5720 Rehabilitation Counseling Theories	3
RHAB 5721 Rehabilitation Counseling Application	3
RHAB 5723 Group Work and the Rehabilitation Process	3
RHAB 5730 Medical and Psychosocial Aspects of Disability I	3
RHAB 5731 Medical and Psychosocial Aspects of Disability II	3
RHAB 5740 Rehabilitation Assessment	3
RHAB 5741 Employment & Career Development	3
RHAB 5742 Case Management & Rehabilitation Services	3
RHAB 5770 Rehabilitation Research & Program Evaluation	3
	<hr/>
	36 hours

Certification

After completing 75% of the coursework required for the Master of Science degree in Rehabilitation Counseling, students are eligible to apply for certification as a Certified Rehabilitation Counselor (CRC) and to take the certification examination. Following completion of the M.S. degree in Rehabilitation Counseling, students are eligible to apply for the Licensed Professional Counselor Intern (LPCI).

APPLICATION AND ADMISSIONS PROCEDURES TO THE MASTER'S PROGRAM IN REHABILITATION COUNSELING

IMPORTANT! All graduate students in Rehabilitation should take special care to read the guidelines outlined in the UNT Graduate Catalogue for the year in which he/she entered his/her program. It is the student's responsibility to become familiar with and follow the regulations for admission, academic policies, application for graduation, and general requirements for the Master's degree--especially the Checklist for the Master's Candidate.

Admission

Admission to the Master's degree program in Rehabilitation Counseling is contingent upon admission to the Graduate School. Therefore, students applying to the Rehabilitation graduate program must first apply to the UNT Toulouse Graduate School. Details regarding Graduate School application are contained in the Graduate Catalogue.

Criteria

Criteria for admission to both the Graduate School and to the Rehabilitation Master's degree program include a 3.0 GPA on the last 60 hours of undergraduate work or a 2.8 on all undergraduate work; and submission of the verbal and quantitative sections of the Graduate Record Examination (GRE). Students with two or more years of experience in the field of rehabilitation may request a GRE waiver.

DRSWA Criteria

All applications to the program should include the following:

1. DRSWA graduate program application, vita and self-statement;
2. Two letters of recommendation, one from a former instructor (unless the student has been out of school for more than 5 years) and the other from a former employer;
3. Evidence of a work history with the equivalent of one year of full-time employment; and
4. Personal interview with designated DRSWA graduate program faculty.

Application Procedure

Applications to the Master's program in Rehabilitation Counseling are reviewed as soon as an applicant's file is complete and the applicant has been admitted by the UNT Graduate School. Applications are reviewed by DRSWA graduate faculty, who make recommendations for acceptance of applicants to the program. Acceptance or rejection is determined by composite rather than a single criterion. Students are notified by letter of the faculty's recommendation on their application.

GRE Scores

To be unconditionally accepted to the Master's program in Rehabilitation Counseling students must submit scores on the verbal and quantitative sections of the GRE with their application. Students

with over 2 years of experience in the field of rehabilitation may request a GRE waiver. If GRE scores are not available by the DRSWA application date, the Graduate School allows students to be provisionally accepted during their first semester of enrollment. Students must submit acceptable GRE scores during their first semester in order to enroll in subsequent semesters. Students may also enroll in up to 12 semester hours of course work taken as a non-degree seeking student that may be applied toward a degree program. Students wishing to enroll in this status and begin taking courses prior to obtaining satisfactory GRE scores must apply as a non-degree seeking candidate with the Graduate School. Once satisfactory GRE scores are submitted to UNT, the student must complete a change of major form at the Graduate School in order to become a degree-seeking candidate.

ACADEMIC ADVISING AND DEGREE PLANS

Academic Advisor

Upon admission to the graduate program, students are assigned a faculty advisor for orientation and advising. Students have the option of changing advisors, providing they receive approval from the proposed new advisor who must be a member of the DRSWA graduate faculty. The formal request must be submitted on the appropriate form which can be obtained from the DRSWA Administrative Office. Copies will be forwarded to the Graduate Coordinator and/or the former advisor as well as to the student's academic file.

Developing a Degree Plan

By the end of the second semester in the program, students and their academic advisors should develop a formal degree plan for the student's master's degree program. (No degree plan can be developed until a student has met all requirements for unconditional admission to the Master's degree program in Rehabilitation Counseling). The degree plan lists all course work, including prerequisites, which the student must complete to meet requirements for the degree. The degree plan must be approved by the academic advisor, the department chair and the Dean of the Graduate School.

If a change needs to be made in the degree plan, the student must obtain approval from their academic advisor and meet with their advisor to complete the appropriate form.

PROCEDURE FOR HANDLING LACK OF SATISFACTORY PROGRESS

If it is determined that a student is not making satisfactory progress in the program, the Graduate Coordinator will consult with the faculty as soon as possible to identify specific problem areas and to meet jointly with the student to develop a plan for resolving academic/training deficiencies or addressing attitudinal or behavioral problems that are not consistent with professional or ethical expectations of Rehabilitation Counselors. If a student does not respond satisfactorily to initial supplemental educational/training efforts, the Graduate Coordinator will report the student's lack of progress to the full Rehabilitation faculty for their review and recommendations. If progress is still not being made, the faculty will meet again to determine reasons for lack of progress and make

decision as to course of action to be taken at that point. An additional meeting with the student may be held to revise plan of action and to discuss a remediation plan or to recommend termination from the program.

DEPARTMENT OF REHABILITATION, SOCIAL WORK & ADDICTIONS

GRADUATE COURSE SEQUENCING & PLANNING GUIDE

Courses in the Rehabilitation Master's program are offered only once per year except practicum and internship which are offered every semester. Therefore, students are advised to follow the course sequence shown below in scheduling their courses. This planning guide directs the student to courses that build sequentially on one another from basic, core courses to advanced coursework and practicum and internship experiences. This guide also indicates the semesters in which each course in the curriculum is offered.

The following sequence is suggested for students taking 6 credit hours per semester:

Semester 1 (Fall)

RHAB 5700
RHAB 5720

Semester 2 (Spring)

RHAB 5715
RHAB 5721

Semester 3 (Summer)

RHAB 5723 or COUN 5740
RHAB 5770

Semester 4 (Fall)

RHAB 5710
RHAB 5730

Semester 5 (Spring)

RHAB 5731
RHAB 5740

Semester 6 (Summer)

Elective
RHAB 5742

Semester 7 (Fall)

RHAB 5741
RHAB 5811

Semester 8 (Spring)

RHAB 5812

The following sequence is suggested for students taking 9 credit hours per semester:

Semester 1 (Fall)

RHAB 5700
RHAB 5730
RHAB 5720

Semester 2 (Spring)

RHAB 5715
RHAB 5740
RHAB 5721

Semester 3 (Summer)

RHAB 5732 or COUN 5740
RHAB 5742

Semester 4 (Fall)

RHAB 5710
RHAB 5741
Elective

Semester 5 (Spring)

RHAB 5731
RHAB 5811

Semester 6 (Summer)

RHAB 5770
RHAB 5812

Revised Fall 07

**UNIVERSITY OF NORTH TEXAS GRADUATE SCHOOL
Master's Degree Plan**

The *original and four copies* of this form must be submitted to the Office of the Graduate Dean for approval.

Name _____ Student ID No. _____

Home address _____

Master's degree to be earned M.S. Major Rehabilitation Counseling

Minor _____ Specialization Area _____

Major Professor _____ Minor Professor _____

Any deficiencies in undergraduate prerequisites _____

Responsibility for reading catalog requirements and for knowing when program has been completed rests entirely upon the student. Application for graduation must be filed in Office of Graduate School before the deadline date in force during your final semester. See Graduate School calendar for deadline date.

The number of UNT off-campus residence courses, which may be applied on the master's degree, is limited by state regulations. Consult the Office of the Graduate Dean for information concerning this restriction.

Identify transfer courses with school abbreviation and date completed. Official transfer transcripts must be filed before courses can be approved.

Courses to be completed for the master's degree

Course Prefix and No.	Date Completed	Course Prefix and No.	Date Completed
RHAB 5700		Elective (3 hours)	
RHAB 5710			
RHAB 5715			
RHAB 5720			
RHAB 5721			
RHAB 5723 or COUN 5740			
RHAB 5730			
RHAB 5731			
RHAB 5740			
RHAB 5741			
RHAB 5742			
RHAB 5770			
RHAB 5811			
RHAB 5812 (6 hours)			

Admission to candidacy is recommended:

Total Semester hours required: _____

Major Professor

Department Chairperson

Date

To Be Completed by Graduate Dean

The student is admitted to candidacy:

Date

Dean of Graduate School

COURSE REGISTRATION & FINANCIAL ASSISTANCE

All registration is completed via the Internet. Instructions are provided in the UNT Schedule of Classes and at <http://my.unt.edu>. Any questions concerning the process may be directed to the student's academic advisor.

Students must meet with their academic advisors before the registration period for the semester in which they plan to enroll. A meeting with the academic advisor is required well in advance of any semester in which they plan to:

- enroll in Practicum (See guidelines in this handbook)
- enroll in Internship
- take the Comprehensive Examination
- graduate

DRSWA has two scholarships:

- (1) The Ken Miner Memorial Scholarship--granted each year to a qualified applicant from the graduate or undergraduate programs in Rehabilitation.
- (2) The Fort Worth TRA Scholarship--provided yearly by the Fort Worth Chapter of the Texas Rehabilitation Association to a qualified graduate or undergraduate student in Rehabilitation.

Applications are taken for these scholarships in the spring semester each year. The award amount for each scholarship is approximately \$200 that is applied directly toward the recipient's fall tuition and fees.

***** Unconditional admission into the Master's degree program is required to apply for financial aid with any of the federal stipend or local rehabilitation scholarships available through the department.

Students also may apply for financial aid through the University of North Texas Financial Aid Office.

GRADUATE PRACTICUM

Practicum

The Master's degree in Rehabilitation Counseling requires that upon completion of at least 75% of all core and professional specialization course work, students complete a supervised practicum experience. The practicum will consist of a minimum of 100 hours of observation and client contact experiences at an approved field site that offers rehabilitation services to persons with disabilities. The course includes a weekly 1-1/2 hour group supervision meeting and seminar in ethics and standards of practice in rehabilitation. Students who are employed full time during their graduate program may need to make prior arrangements to spend extra time at their field placement site or to include significant new learning experiences in their job during the semester in which they plan to do their practicum.

The course schedule for each semester will identify a day and time that the practicum seminar is scheduled for that term.

Applying for Practicum

Before applying for Practicum, all students must have an approved degree plan on file with DRSWA and the UNT Graduate School.

All students must make application for practicum placement before enrolling in the Practicum course (RHAB 5811). **This application should be submitted to the practicum coordinator, Dr. Genie Davis, six to eight weeks prior to the start of the semester the student plans to complete the practicum course.** Students should first confer with the practicum coordinator and then with the prospective site supervisor of the on- and off-campus site in which they plan to do their experience before completing the practicum application form. Approval is dependent upon the student's satisfactory progress in all course work prerequisite to the practicum and upon approval of the DRSWA faculty of the field site supervisor's qualifications and the field site selected for the student's practicum experience. (See qualifications, p. 16)

The Practicum course must be completed before students may apply for Internship.

DRSWA Field Site Experience Guidelines

A copy of the [Guidelines for Supervised Field Site Experience in Rehabilitation Counseling](#) may be obtained from the practicum/internship instructor for details regarding internship/practicum procedures and guidelines. A copy of the Guidelines section for field site supervisors should be given to the student's off-campus field site supervisor at the time of initial contact with them.

**Department of Rehabilitation, Social Work & Addictions
University of North Texas**

**Application for Practicum
In Rehabilitation Counseling**

For _____ Semester, 20__

Name _____ StudID _____ Date _____

Phone (____) _____ E-mail address _____

Practicum Eligibility

Have you completed all courses except practicum and internship? Yes ___ No ___
If no, what courses do you lack and in what semester do you plan to complete them?

Courses Remaining	Semester to be Completed
_____	_____
_____	_____

Proposed Experience

Name of Agency _____

Mailing Address _____

Is the proposed experience at your current place of employment? Yes ___ No ___
If yes, see guidelines set forth in the DRSWA Graduate Handbook.

Name of Agency Supervisor _____ Title _____

Phone (____) _____ Email _____

Degree: BA ___ MA/MS ___ Ph.D. ___ Certification: CRC ___ Other ___ (_____)

I have met with the internship supervisor proposed above and have given them a copy of the DRSWA internship manual, "Guidelines for Supervised Field Site Experience in Rehabilitation Services" which contains agreements for supervisors, etc Yes ___ No ___

*Return this application to the Practicum/Internship Coordinator six to eight weeks prior to the beginning of the semester in which you are applying for Practicum.

GRADUATE INTERNSHIP

Applying for Internship

Students who have completed all core and professional specialization course work, including the practicum, may apply for Internship (RHAB 5812). The internship is a 600-hour, full-time experience over one long semester or the entire summer in a rehabilitation facility approved by the DRSWA graduate faculty. With departmental approval, a student may complete the internship in two semesters of 300 hours each. The course involves a 1-1/2 hour weekly group supervision meeting and seminar in ethics and standards of practice. See course schedule for meeting times.

The internship site selected must meet the following criteria:

1. An agency, organization or facility that has been in operation at least three years and, preferably, accredited by JCAH, CARF, DARS, etc.
2. The site's mission is to provide services to persons with disabilities (mental, physical, emotional, cognitive or developmental).
3. The internship activities will involve application of knowledge and competencies of a rehabilitation counselor and for which the student has received education and training in their master's program coursework.
4. The site provides a supervisor who has at least a master's degree and at least three years of experience in Rehabilitation Counseling or a closely related field (counseling, psychology, social work, or special education).
5. The site supervisor is certified as a Certified Rehabilitation Counselor and/or licensed as an LPC, LCDC, Psychologist, LMSW with at least three years of experience working with the client population served by the agency or facility.
6. The site supervisor is available on site at least 30 hours per week and available at least one hour per week to provide direct supervision to the intern.

Students who are employed in a rehabilitation facility while they are participating in the graduate program may perform their internship in their employment setting, **provided they can arrange with their employer to assume a substantially new role or assignment related to their master's degree concentration area.** This special arrangement must be clearly delineated by the student, the on-site supervisor, the internship course instructor, and the student's academic advisor. This information should be provided in writing with the application for Internship to be submitted for approval to the graduate faculty.

Applications for internship should be submitted to the internship coordinator, Dr. Genie Davis, six to eight weeks prior to the start of the semester in which the student plans to complete the internship course.

DRSWA Field Site Experience Guidelines

A copy of the manual entitled Guidelines for Supervised Field Site Experience in Rehabilitation Counseling should be obtained from the graduate practicum/internship instructor for more details regarding internship/practicum procedures and guidelines. A copy of the manual should be given to the student's prospective field site supervisor at the time of initial contact with them.

**Department of Rehabilitation, Social Work & Addictions
University of North Texas**

**Application for Internship
In Rehabilitation Counseling**

For _____ Semester, 20____

Name _____ StuID _____ Date _____

Phone (____) _____ E-mail address _____

Internship Eligibility

Have you completed all courses except internship? Yes __ No __

If no, what courses do you lack and in what semester do you plan to complete them?

Courses Remaining

Semester to be Completed

Proposed Field Experience

Name of Agency _____

Mailing Address _____

Is the proposed experience at your current place of employment? Yes __ No __

If yes, see guidelines in the DRSWA Graduate Handbook.

Name of Agency Supervisor _____ Title _____

Phone (____) _____ Email _____

Degree: BA__ MA/MS__ Ph.D. __ License/Certification: _____

I have met with the internship supervisor proposed above and have given them a copy of the DRSWA internship manual, "Guidelines for Supervised Field Site Experience in Rehabilitation Services" which contains a agreements for the supervisor, etc. Yes __
No __

GRADUATE COMPREHENSIVE EXAMINATION

The UNT Graduate School requires a comprehensive examination for all candidates for the master's degree. The student must pass an examination over the content of their master's coursework and/or their thesis, if a thesis is done. Students in the Rehabilitation Counseling master's degree program have two options for meeting the comprehensive examination requirement:

1. A passing score on the departmental written comprehensive examination, taken after the student has completed all core courses in the Rehabilitation Counseling concentration, except the internship.
2. A passing score on the national certification examination in Rehabilitation Counseling (CRC Exam) administered by the Commission on Rehabilitation Counselor Certification (CRCC). The student must notify CRCC that they wish to grant permission to CRCC to release their score on the exam to the Master's Program Coordinator in order for the program to notify the Graduate School of the student's successful completion of the comprehensive examination requirement prior to the deadline for graduation.

NOTE: Students selecting option #2, the CRC exam, should be aware that CRCC will permit students to sit for the CRC exam if they present documentation from their graduate program (generally the signature of their graduate adviser on the application form) that they have completed at least 75% of the coursework required for their master's degree in Rehabilitation Counseling. Students also should be aware that CRCC generally does not make scores on the exam available to examinees for 8 - 10 weeks following each examination. Therefore, students should expect to take this exam during the long semester **prior to** the one in which they plan to graduate, in order to report a passing score by the UNT graduation application deadline. Students also must complete a form granting permission to CRCC to release their scores directly to UNT (this form can be found on page 24).

Exam Scoring

Departmental Exam: The departmental comprehensive exams are read and scored on a pass-fail basis by each of the student's three Comprehensive Examination Committee members. The student must receive a passing score from two of the three readers in order to pass the exam. The Comprehensive Exam Coordinator is responsible for the administration of the examination to students and for the distribution of the exams to committee members for scoring. Students are notified of the results of their examinations no later than two weeks after completing the exam.

CRC Exam: The CRCC is responsible for the administration and scoring of all CRC exams. Examinees are notified of their exam results within 8 to 10 weeks following completion of the exam.

Exam Scheduling

Departmental Examination: The departmental comprehensive examination is scheduled within the first four weeks of each long semester and during the first summer term. The examination is scheduled in conformance with the University's deadline for application for graduation in each semester. The student is responsible for making application to sit for the departmental examination by obtaining the Graduate Examination Committee Assignment Form and the signatures of his/her three chosen examination committee members. These three individuals then will serve as

readers/scorers for that student's exam. The student's committee members are selected from among the Rehabilitation Counseling graduate faculty. The Graduate Examination Committee Assignment form must be submitted to the Graduate Comprehensive Examination Coordinator two weeks **prior to** the date the student plans to take the examination.

Exam dates for 2008-09 Academic Year:

Fall 2008: Friday, September 26th

Spring 2009: Friday, January 30th

Summer 2009: Friday, June 26th

CRC Examination: CRCC posts a schedule of CRC examination dates and sites each year. Students opting to take the CRC exam to meet their comprehensive examination requirement should notify the Graduate Comprehensive Examination Coordinator in writing of their intention to elect this option prior to making application with CRCC. The student is responsible for contacting CRCC for a schedule of examination dates and sites, as well as for an examination application packet.

Commission on Rehabilitation Counselor Certification
300 N. Martingale Road, Suite 460
Schaumburg, IL 60173
(847) 944-1325
www.crccertification.com

Department of Rehabilitation, Social Work & Addictions
Master's Comprehensive Examination
Application and Designated Reader Assignment

Students planning to take the master's Comprehensive Examination in Rehabilitation Counseling must complete and submit this form to the comprehensive examination coordinator, Dr. Genie Bodenhamer-Davis at least two weeks prior to the examination date. After an application is accepted the student will receive specific information regarding examination dates, times, rules, procedures and guidelines for preparing for the exam.

Three readers are required for the examination. List your advisor as the first reader, select two additional readers from among the graduate faculty, and obtain signatures from each.

Reader One (your advisor):	_____	
Signature:	_____	Date: _____
Reader Two:	_____	
Signature:	_____	Date: _____
Reader Three:	_____	
Signature:	_____	Date: _____

<i>Are special accommodations requested?</i> Yes _____ No _____
If yes, please describe: _____ _____ _____

Name: _____	StudID: _____
Address: _____ _____	Home #: _____
	Work #: _____
Email: _____	
Signature: _____	Date: _____

UNIVERSITY *of* NORTH TEXAS

Department of Rehabilitation, Social Work and Addictions

CONSENT FOR TRANSFER OF RECORDS

I, _____, hereby authorize the Commission on Rehabilitation Counselor Certification to release the scores and profile of my CRC examination.

Please send my CRC Scores and Profile to:

Dr. Genie Bodenhamer-Davis
Rehabilitation Counseling Training Program Coordinator
Department of Rehabilitation, Social Work and Addictions
University of North Texas
P.O. Box 311456
Denton, TX 76203-1456

Signature: _____ Date: _____

Date of Birth: _____ Applicant #: _____

Social Security #: _____

NOTE: This form must be notarized and returned to:

Commission on Rehabilitation Counselor Certification
300 N. Martingale Road, Suite 460
Schaumburg, IL 60173

NOTARY: _____

P.O. Box 311456 ♦ Denton, Texas 76203-1456 ♦ (940) 565-2488
Fax (940) 565-3960 ♦ TTY (800) RELAYTX ♦ www.unt.edu

CERTIFICATION AND LICENSURE

Certification

National certification in the specialty area of rehabilitation counseling is available to interested graduates of the DRSWA Master's degree program. The certification exam in Rehabilitation Counseling is administered by the Commission on Rehabilitation Counselor Certification (CRCC).

Additional information on the CRC exam and certification process can be obtained from:

Commission on Rehabilitation Counselor Certification
300 N. Martingale Road, Suite 460
Schaumburg, IL 60173
(847)944-1325

Licensure

The Texas State Board of Examiners of Professional Counselors has been designated by the Texas Legislature as the licensing body for counselors in Texas who want credentials as a Licensed Professional Counselor (LPC).

Any person practicing counseling activities and claiming the credentials of a LPC is required by law to submit appropriate credentials for evaluation and take an examination before recognition is granted. Graduates of the Rehabilitation Counseling Master's degree program are prepared with the educational requisites for application for the State of Texas licensing as a rehabilitation counselor. Additional requirements for the LPC include a 3000 hour post-graduate supervised internship and satisfactory scores on the National Counselor Exam (NCE) and the Texas Jurisprudence Exam. From time to time the Board has initiated requirements over and beyond those one might satisfy in any given degree program. It is advised to contact the Board to gain specific information on requirements that may be applicable at the time one wants to become licensed.

Applications and additional information on the LPC may be obtained by contacting:

Texas State Board of Examiners of Professional Counselors
Texas Department of State Health Services MC-1982
1100 West 49th Street
Austin, Texas 78756-3183, USA

E-mail: lpc@dshs.state.tx.us

Telephone: (512) 834-6658

Fax: (512)834-6677

Website: <http://www.dshs.state.tx.us/counselor/>

STUDENT ORGANIZATIONS

North Texas Rehabilitation Association

The professional organization for graduate and undergraduate students interested in the field of vocational rehabilitation is the **North Texas Rehabilitation Association**. The group meets regularly throughout the semester to hold programs of interest to students and professionals in rehabilitation, fund-raising events for the organizations projects and for rehabilitation student scholarships, and social events for members and friends of the organization. All students and other persons interested in the field of vocational rehabilitation are eligible to join. Denise Catalano currently serves as the DRSWA Faculty Liaison to NTRA.

UNT Graduate Student Council

The Graduate Student Council at UNT provides for communication between representatives of the graduate student body and both the dean of the School of Graduate Studies and the University Graduate Council, which acts as the policy-making body for graduate program affairs. The Graduate Student Council serves as an advisory council to facilitate an interchange of views and information between these groups. Two members of the Graduate Student Council are elected annually to serve as voting members of the University Graduate Council. Graduate Student Council members also serve on other Graduate Council and university-wide committees. The President of the Council can be reached by contacting the Graduate School office. Graduate students in the Rehabilitation Counseling program have been represented on the Graduate Student Council whenever a student in the program has been willing to serve in this capacity.

Alpha Epsilon Lambda is a national honors society recognizing students who display leadership, as well as academic qualities. The local chapter was established in 1993. More information is available through the Graduate Student Council.

Student Services

Information concerning services available to all UNT students is available in the UNT Graduate Catalogue.

A BRIEF HISTORY OF THE DEPARTMENT OF REHABILITATION, SOCIAL WORK AND ADDICTIONS

The Department of Rehabilitation, Social Work and Addictions (DRSWA), originally the Center for Rehabilitation Studies (CRS), was founded in 1967 as a federally-funded program to provide continuing education in rehabilitation facility/workshop administration in this five-state region. Its first director was Mr. Delwyn Lindholm. Following Mr. Lindholm's death in 1972, Dr. Clinton O. Wainwright became director and guided the subsequent growth and development of the Department's academic programs and expansion of the regional continuing education programs.

The Center for Rehabilitation Studies, along with the Center for Studies in Aging and the Institute of Applied Economics, was one of the original units of the School of Community Service, under its founding Dean Hiram Friedsam. The School was located during its first sixteen years in Oak Street Hall, where CRS comprised over half of the first floor of the building. This space included the Vocational Evaluation Unit, established in 1975, and the Work Adjustment Unit, added in 1979, both with funding from the Texas Rehabilitation Commission. These units provided client service laboratories for training CRS students and served as sites for applied research projects.

By the late 1980's the undergraduate enrollment in CRS had reached 100 and the graduate enrollment about 40 students. The continuing education and technical assistance programs of the Center had expanded to include regional training in supported employment and community integration. The latter emphasis was spearheaded by the Texas WorkNet Project that was part of the Center from 1987-91. The emphasis of the Work Adjustment Unit also shifted to community integration during these years, assisted by funding from the Texas Council on Developmental Disabilities, and continuing in the early 1990's with a Projects with Industry (PWI) grant for job development and placement of older workers.

In 1991 the School of Community Service moved into the newly renovated Chilton Hall in the heart of the campus. In that year, the third of the on-campus practicum laboratories was added, the Rehabilitation Counseling and Neurofeedback Lab. By 1995, the Center had added the Institute for Studies in Addictions and the undergraduate program in Social Work, combining to form the Department of Rehabilitation, Social Work and Addictions (DRSWA). In 1997 the on-campus client service facility was renamed the DRSWA Research and Training Laboratory, consisting of employment, rehabilitation counseling, and neurotherapy lab components.

During its thirty-seven years of operation, the Department of Rehabilitation, Social Work and Addictions has obtained in excess of three million dollars in external funding for training, innovation and research grants, primarily from the Rehabilitation Services Administration of the U.S. Department of Education, the Texas Rehabilitation Commission and the Texas Planning Council for Developmental Disabilities and the Texas Commission on Alcoholism and Drug Abuse. DRSWA is one of the leaders within the University in the amount of external funding it attracts. Such funding has supported the Department's on-going commitment to "develop and disseminate innovative and interdisciplinary practices which enhance opportunities for all people to live and work in their communities." (DRSWA Mission Statement, 1995).

DRSWA currently offers three academic degrees: a bachelor's degree in Rehabilitation Studies, a

Master's degree in Rehabilitation Counseling, and a bachelor's degree in Social Work. In addition, the Department offers a minor in Chemical Dependency and Addiction Studies at the undergraduate level.

**DEPARTMENT OF REHABILITATION, SOCIAL WORK AND ADDICTIONS
FACULTY**

Barton, Thomas (Tom), PhD, LMSW

Professor, Social Work

Specialization areas: Program evaluations, welfare, social welfare policy, research methods

Bodenhamer-Davis, Eugenia (Genie), PhD, CRC, BCIA-EEG, Psychologist

Associate Professor; Graduate Coordinator; Director of DRSWA Neurotherapy Lab.

Specialization areas: Psychosocial and spiritual aspects of rehabilitation counseling, EEG biofeedback (neurofeedback).

Catalano, Denise, Ph.D., CRC

Assistant Professor

Specialization areas: Psychosocial aspects of disability; adaptation to disability, specifically among individuals with spinal cord injuries and individuals with traumatic brain injury; and professional issues related to the development of rehabilitation counseling students.

Evenson, Thomas L. (Tom), PhD, CRC, LPC, LCSW

Associate Professor; Dean, College of Public Affairs and Community Service

Specialization areas: rehabilitation counseling, undergraduate rehabilitation education

Holloway, Linda L., PhD, CRC , LCDC

Associate Professor; Chair, College of Public Affairs & Community Service; Director, CDER Program

Specialization areas: Supported employment, rehabilitation of the mentally ill, community rehabilitation

Jackson, D. Lynn, PhD, MSW, LCSW (FL), ACSW

Lecturer; Social Work Program Coordinator; Field Coordinator

Specialization areas: Healthcare, offender rehabilitation and clinical social work.

Leung, Paul, PhD, CRC

Professor; Undergraduate Coordinator

Specialization areas: Rehabilitation counseling and psychology, ethnic minority populations and rehabilitation

Quinn, Jim, PhD, Criminologist

Professor; Coordinator, Addictions program

Specialization areas: Substance abuse/addiction, corrections/offender treatment, offender behavior, criminology

Rozell, Anna Rae, LCSW

Coordinator, Child Welfare Program

Specialization areas: Child Welfare

Smith, K. Scott, PhD

Assistant Professor

Specialization areas: Juvenile justice, substance abuse and policy analysis

Sneed, Zachery, PhD, CRC

Assistant Professor; Graduate Addictions Advisor

Specialization areas: Blindness/visual impairment, substance abuse and co-existing disabilities, post-secondary disability support services

Thomas, Cecilia, PhD, LMSW-AP

Assistant Professor

Specialization areas: Child Welfare, social work education and practice

APPENDIX A

CERTIFIED REHABILITATION
COUNSELOR
CODE OF PROFESSIONAL ETHICS

APPENDIX B

SCOPE OF PRACTICE FOR REHABILITATION COUNSELING

APPENDIX C

REHABILITATION COUNSELOR COMPETENCIES